

## EXPEDITE AND EMERGENCY PROCESSING

### Important notes:

- \* Stateside expedite fees do not apply overseas.
- \* Schedule emergency travel after you have a valid passport covering your travel dates!!
- \* U.S Consulate is closed on weekends, Federal holidays, German holidays and last Thursday of every month.
- \* Emergency passports are not issued for leisure travel.

### Expedite for Official Passport:

- Requires Official Travel Orders
- Requires expedite letter from General Officer (07) or SES (ES-1) or above

**NOTE:** The processing time with travel orders and general officer/SES letter is at a minimum of six weeks according to the Special Issuance Agency Director.

### Emergency Tourist passport requests:

- Only issued in cases of death or serious illness involving immediate family members.
- All emergency passports will be limited duration (90-180 day) tourist (fee) passports. The Frankfurt Consulate no longer prints emergency no-fee passports.
- All requests and application processing for an emergency passport must be routed through the USAG Stuttgart Passport Office to arrange for services through the U.S. Consulate. Customer pays the normal tourist passport application fee.
- Customer will be provided an appointment at the Consulate in Frankfurt through the USAG Stuttgart Passport Office.
- **One of the following supporting documents in addition to your passport application is required:**
  1. Red Cross Message (The following documentation applies in order to process the passport:
    - Red Cross control message as paraphrased by the command representative.
    - Red Cross number for the consulate to verify.
    - Name and relationship.
    - Doctor's name and contact information.
    - Message should indicate that the members' and/or their family members presence is requested.

- If it applies, date of funeral.
- Name of the funeral home and contact information.
- Other related information, i.e., family members are requested to be present.

**OR**

2. Signed emergency leave orders.

Note: All family members should be listed on the leave orders if attempting to obtain their passports for the emergency travel.