

DD FORM 1056 INSTRUCTIONS

BLOCK	DESCRIPTION						
1	Enter date 10 days prior to when passport is required. Date in the following format: 01 JUN 2015						
2	Enter one of the following statuses: <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">Military: U.S. "Component"</td> <td style="width: 50%; border: none;">Military Dependent: U.S. "Component" - Dependent</td> </tr> <tr> <td style="border: none;">DoD Civilian: DoD Civilian</td> <td style="border: none;">DoD civilian dependent: DoD Civilian - Dependent</td> </tr> <tr> <td style="border: none;">DoDEA: DoDEA</td> <td style="border: none;">DoDEA Dependent: DoDEA - Dependent</td> </tr> </table>	Military: U.S. "Component"	Military Dependent: U.S. "Component" - Dependent	DoD Civilian: DoD Civilian	DoD civilian dependent: DoD Civilian - Dependent	DoDEA: DoDEA	DoDEA Dependent: DoDEA - Dependent
Military: U.S. "Component"	Military Dependent: U.S. "Component" - Dependent						
DoD Civilian: DoD Civilian	DoD civilian dependent: DoD Civilian - Dependent						
DoDEA: DoDEA	DoDEA Dependent: DoDEA - Dependent						
3	Applicant's FULL Last, First, and Middle Name						
4	Applicant's Date of Birth. Date in the following format: 01 JUN 2015						
5	Applicants place of birth: "State", USA. Provide only country if born Abroad.						
6	Enter "X" in the box if same as the applicant in Block 3; if not, enter the FULL Last, First, and Middle Name of the sponsor.						
7	Sponsor's Rank/Grade: <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">Military: Grade / Rank: i.e. O-4 / MAJ; E-6 / SSG</td> <td style="width: 50%; border: none;"></td> </tr> <tr> <td style="border: none;">DoD Civilian: GS-12</td> <td style="border: none;"></td> </tr> <tr> <td style="border: none;">DoDEA: TP.....</td> <td style="border: none;"></td> </tr> </table>	Military: Grade / Rank: i.e. O-4 / MAJ; E-6 / SSG		DoD Civilian: GS-12		DoDEA: TP.....	
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DoD Civilian: GS-12							
DoDEA: TP.....							
8	Sponsor's FULL Social Security Number						
9a	Applicants current address: May use CMR Address						
9b	Enter DSN; not home phone number : i.e. 314-431-3329						
9c	Enter Commercial: i.e. +49(0)7031153329						
	Enter following mailing address						
10a	Panzer Strasse Panzer Kaserne BLDG 2915 RM 314 BOEBLINGEN, GERMANY 71032						
10b	Enter sponsor's email address not name of person with whom residing.						
10c	Enter DSN: i.e. 314-431-3329						
10d	Leave blank if not passport agent; If passport agent provide agent ID number						
11	Military and locally hired DoD civilians: Must list country IAW with the Foreign Clearance Guide (FCG) that requires official passport for to make entry. https://www.fcg.pentagon.mil/fcg.cfm (website can only be accessed by government computer) All other applicants: Enter: USA/GERMANY						
12	AFRICOM Personnel: Enter AFRICOM All other applicants: Enter N/A , unless assigned to an embassy						
13	Enter the following mailing address: This is a mandatory address Panzer Strasse Panzer Kaserne BLDG 2915 RM 314 BOEBLINGEN, GERMANY 71032						
14	Military and locally hired DoD civilians: Estimated Date of Departure for country listed in block 11; Date in the following format: 01 JUN 2015 All other applicants: Enter sponsor's DEROS (PCS) date from Germany; Date in the following format: 01 JUN 2015						
15	Military and locally hired DoD civilians: Proposed Length of Stay for country listed in block 11 All other applicants: In months, enter how much time is left before DEROS (PCS) date entered in block 14						
16a-g	Authorizing Official Information: Signature in Block 16f must be in BLUE INK						

BLOCK	DESCRIPTION (Please provide space after each entry)
17	Military: Provide the following information:
	<p>Military Individual: Please issue Official Passport</p> <p>Applicant is Active Duty Military Member, Requiring an Official Passport to perform assigned duties while assigned to Germany. Official Travel will be completed in (COUNTRY) OR (COUNTRIES) LISTED IN BLK 11.</p> <p>Enter following email: usarmy.stuttgart.imcom-europe.list.stuttgart-passport@mail.mil</p>
17	Military Dependent: Provide the following information:
	<p>Military dependent: Please issue No-Fee Passport</p> <p>Applicant is a dependent of an Active Duty Military Member and requires a No-Fee Passport while assigned in Germany IAW Foreign Clearance Guide (FCG).</p> <p>Please provide SOFA stamp for Germany</p> <p>Enter following email: usarmy.stuttgart.imcom-europe.list.stuttgart-passport@mail.mil</p>
17	Civilian: Provide the following information:
	<p>Civilian: Please issue Official Passport</p> <p>Applicant is a DOD Civilian Member and requires an Official Passport while assigned to Germany IAW Foreign Clearance Guide (FCG).</p> <p>Please provide SOFA stamp for Germany</p> <p>Enter following email: usarmy.stuttgart.imcom-europe.list.stuttgart-passport@mail.mil</p>
17	Civilian Dependent: Provide the following information:
	<p>Civilian Dependent: Please issue Official Passport</p> <p>Applicant is a dependent of a DOD Civilian Member and requires an Official Passport while assigned to Germany IAW Foreign Clearance Guide (FCG).</p> <p>Please provide SOFA stamp for Germany</p> <p>Enter following email: usarmy.stuttgart.imcom-europe.list.stuttgart-passport@mail.mil</p>
17	Locally Hired Civilian: Provide the following information:
	<p>Local Hire Civilian: Please issue Official Passport</p> <p>Applicant is a local hire DOD Civilian. Due to upcoming travel to "COUNTRY LISTED IN BLCK 11" and per the Foreign Clearance Guide (FCG), applicant requires an Official</p> <p>Enter following email: usarmy.stuttgart.imcom-europe.list.stuttgart-passport@mail.mil</p>
17	DoDEA: Provide the following information:
	<p>DoDEA: Please issue Official Passport</p> <p>Applicant is a DoDEA Civilian Member and requires an Official Passport while assigned to Germany IAW Foreign Clearance Guide (FCG).</p> <p>Please provide SOFA stamp for Germany</p> <p>Enter following email: usarmy.stuttgart.imcom-europe.list.stuttgart-passport@mail.mil</p>