DEPARTMENT OF THE ARMY
UNITED STATES ARMY EUROPE
UNIT 29351
APO AE 09014-9351

AECG

28 July 2015

MEMORANDUM FOR

HQ USAREUR and IMCOM-Europe Staff Principals
Commanders of USAREUR Major Subordinate and Specialized Commands
Commanders of United States Army Garrisons

SUBJECT: Family Housing Assignment Policy for the Army in Europe

1. References:

a. AR 420-1, Army Facilities Management.

b. AE Supplement 1 to AR 420-1, Army Facilities Management.

2. This memorandum supersedes memorandum, USAREUR, AEACG, 14 June 2011, subject: Housing Assignment Policy for the Army in Europe.

3. The intent of the Army in Europe Family housing assignment policy is to maintain a balanced and fully functioning on-post cadre to support unit readiness, Soldier resiliency, and our ability to react to a crisis while taking care of those who face the greatest challenges with off-post housing in foreign locations—the Families of junior enlisted Soldiers.

4. Government-controlled Family housing comprises on-post Government-owned (that is, Government Family housing) and on- or off-post Government-leased Family housing. Throughout this policy, "Soldiers" refers to all "Servicemembers." The policy is based on the following:

a. Reducing recall times supports our ability to respond to crises. During a crisis, the recall time from off post will be significantly lengthened by force-protection and access-control measures that cause traffic congestion.

b. Soldiers who reside on post have better access to quality-of-life (QOL) resources. Access to adequate QOL resources improves readiness, attracts high-quality Soldiers, and contributes to retention. Access to on-post resources also increases Family readiness, which ensures Soldier readiness.

c. Maximizing the number of direct assignments to on-post housing reduces the vacancy rates and turnover of Government Family housing and minimizes the disruption to personnel and units caused by multiple moves from off-post to on-post housing.

5. United States Army garrison (USAG) commanders will—

a. Designate and assign Government-controlled Family housing and define Family-housing-eligibility standards according to AR 420-1, paragraphs 3-16a through d.

b. Mandatorily assign 100 percent of accompanied Soldiers in the grades of E1 through E4 and 40 percent of accompanied Soldiers in all other grades to Government-controlled Family housing.

c. If Government-controlled Family housing is projected to be unavailable within 60 days after a Soldier's arrival date, the Soldier will be given the option to accept a certificate of nonavailability (CNA) to seek off-post private-rental housing. If housing is projected to be unavailable until 90 days or later after the Soldier's arrival date, USAGs will issue the Soldier a CNA.

d. Assign all key and essential (K&E) personnel (para 6) to Government-controlled Family housing up to the limits of the available inventory. USAG commanders will—

(1) Publish and maintain the USAG K&E personnel list (AE Suppl 1 to AR 420-1, para 3-14i(4)).

(2) Prioritize the USAG K&E personnel list and assign applicable vacant housing according to that prioritization.

(3) Send requests to obtain K&E personnel status for incumbents of positions other than those listed in paragraphs 6a through g below through the Director, IMCOM-Europe, to the Chief of Staff, HQ USAREUR, for approval. Requests must include a full explanation of the requirements that make K&E housing necessary (for example, need for regular SIPRNET access, need for quick response time to the unit or on-post facilities after duty hours).

6. Only the following positions are eligible for placement on the K&E personnel list. This list supersedes AE Supplement 1 to AR 420-1, paragraph 3-14i(3)(a) and (b):

a. General officer, flag officer, and Senior Executive Service (SES) positions and the positions of the associated command sergeants major.

b. Unit commander positions that are colonel and lieutenant colonel positions and the positions of the associated command sergeants major.

c. Colonel positions that are the deputy commander, the chief of staff, and primary staff positions of two-star commands and higher.

d. Colonel positions that are the deputy commander, the chief of staff, and the G3 positions of one-star commands.

e. Colonel positions that are the deputy to "J" or "G" staff principals who are general officers, flag officers, or SES civilians.

f. Colonel positions that require the incumbent to serve as a chief of a 24-hour operations center.

g. Red Cross management positions identified in AE Supplement 1 to AR 420-1 (para 3-14i(3)(c)).

7. This policy is effective immediately and will be incorporated in the next revision of AE Supplement 1 to AR 420-1.

8. The POC is Ms. Williams at the Housing Branch, Office of the Assistant Chief of Staff, G4, IMCOM-Europe, military 544-4403, civilian 0049-(0)611-143-544-4403, or e-mail: *jutta.williams1.ln@mail.mil.*

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