



DEPARTMENT OF THE ARMY

6th AREA SUPPORT GROUP
UNIT 30401
APO AE 09107-0401

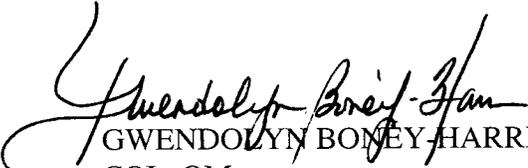
08 JUN 2004

AESG-P

MEMORANDUM FOR All Directorates, Units and Agencies of the 6th Area Support Group

SUBJECT: 6th ASG Command Policy Letter 49, 6th ASG Web Site

1. The Department of the Army 6th ASG Web site, at www.stuttgart.army.mil, is the single authorized source of information about the 6th ASG on the Internet World Wide Web. This site has the required IMA Public Affairs approval and is managed by the 6th ASG Public Affairs Office in accordance with DoD Directive 5230.9, DoD Instruction 5230.29 and USAREUR AR 25-1. No 6th ASG directorate or agency will establish a Web site or operate a web server in the military domain (.mil) independent of the official ASG Web site. No ASG directorate or agency will attempt to obtain approval for a Web site directly from IMA Public Affairs. The DCA Morale, Welfare and Recreation Division may fund and independently operate a commercial (.com) Web site only.
2. All information published on the official ASG Web site requires PAO approval. This is to ensure compliance with USAREUR and DOD policies and to ensure that the ASG Web site maintains the standards required for IMA Public Affairs approval.
3. All ASG directorates and agencies will have a section on the ASG Web site unless approved otherwise. All information contained therein will conform to a standard format with emphasis on content. While some graphic interface may be used, graphics that require extensive bandwidth, i.e., audio/video clips, animation, will not be used unless otherwise approved by PAO. The 6th ASG Web site will meet the same editorial standards as all other public affairs media. These include readability, conformation to standard Associated Press style, and up-to-date, accurate information. Additionally, all sections of the ASG Web site will be designed to be user-friendly and appear professional. Directorates or agencies will update web page material by submitting revised information electronically to the Media Center, preferably in a MS Word document. The updates do not have to be in final format.
4. Point of contact for this policy is the 6th ASG Media Chief at DSN: 421-2000,


GWENDOLYN BONEY-HARRIS
COL, QM
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