



DEPARTMENT OF THE ARMY
6th AREA SUPPORT GROUP
UNIT 30401
APO AE 09107-0401

0 8 JUN 2004

AESG-CA-CYS

MEMORANDUM FOR YOUTH SERVICES PARTICIPANTS

SUBJECT: 6TH ASG Command Policy Letter 19, Outreach Legislation: Civilian Youth Participation in 6th Area Support Group (ASG) Child and Youth Services Programs

1. **PURPOSE.** The Outreach Legislation is intended to promote relationships with local civilian families and children; make more efficient use of CYS facilities; and foster partnerships between the Military Community and the local German economy that would be supportive of Army children.

2. **POLICY.** This memorandum authorizes both Non-DOD and German youth to participate in 6th ASG Child and Youth Services programs.

3. **CRITERIA:**

a. Participation is permitted on an exception basis, predicated on a written request from the parent or guardian for all youth 3-18 years old.

b. Participation is for a specific event, activity, instructional class, or single sport and is not automatically renewed.

c. Participation is on a space available basis. Persons covered by this policy will displace no normally authorized participant. However, once a person covered by this policy is placed on a team, on an instructional class roster, or participation in an event/activity has been approved, he/she will not be displaced.

d. Youth covered by this policy may sign up for participation within timelines advertised, but will not be approved for participation until all authorized youth have been placed. Order of priority for Non-DOD or Non-Sponsored: Youth of Retired Military, US passport holders and Local Nationals.

4. **PROCEDURES:**

a. The following documents are required to register for participation in CYS programs:

(1) Proof of Medical and Dental insurance.

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(2) Written authorization from parents/guardian to obtain treatment for the child at either a German or Military treatment facility in the event of an emergency. The parent/guardian will be responsible for all medical fees incurred.

(3) Signed Hold Harmless Release that exempts the U.S. Government; its agents, and the 6th ASG from liability claims.

(4) Shot Record or proof that participant has been immunized according to AR 608-10 standards.

(5) Health Assessment (physical)

(6) Passport or other form of official identification.

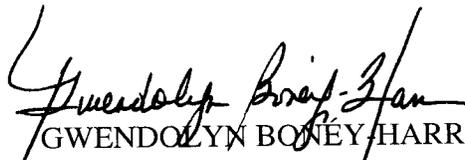
b. Participation fees for participants covered by this policy will be as follows (Fees will normally be double that of the CYS Annual Fees to offset additional overhead expenses):

Category A (Soccer/Cheerleading)	\$40
Category B (Baseball/Softball/Basketball)	\$60
Category C (Wrestling)	\$60
Category D (Competitive Swimming)	\$160

c. Arrangements will be made by the Child and Youth Services staff to obtain installation access for the purposes of participating in approved activities.

d. All participants will be required to register at CYS Central Registration, Patch Barracks, Bldg 2347, and pay fee of \$15, per youth, or \$35 for family.

5. POC for this memorandum is CYS Coordinator, DSN 430-5327.


GWENDOLYN BONEY HARRIS
COL, QM
Commanding