



## DEPARTMENT OF THE ARMY

6<sup>th</sup> AREA SUPPORT GROUP

UNIT 30401

APO AE 09107-0401

08 JUN 2004

AESG-ISM

MEMORANDUM FOR All Personnel Residing Within 6<sup>th</sup> ASG Installations

SUBJECT: 6<sup>th</sup> ASG Command Policy Letter 10, Administrative Instructions for Control of Pets

1. Reference 6<sup>th</sup> ASG DPW Housing Division Resident Handbook, 27 Feb 04
2. The purpose of this memorandum is to clarify pet control and designated pet walking areas outlined in the above reference. Pet owners (this includes cats and dogs) will comply with the following administrative rules and there is no exception to policy.
3. Residents of military housing may have no more pets than they can reasonably care for (Base Veterinarian and Commander will make determination if necessary) to include domestic pets and small animals normally caged such as birds, rabbits, snakes, guinea pigs, hamsters, etc. Pets must be controlled in such a manner that they do not become a public nuisance or menace. Excessive barking, as well as defecating or urinating on playgrounds, baseball or sports fields, lawns, stairwells, or paved areas is considered a nuisance and will not be tolerated. No pets of any type will be housed or cared for in the basement rooms or attic space of any multi-housing unit within the 6th ASG—there is no exception to this policy.
4. Pursuant to the new German Dangerous Dog Ordinances, all residents whether TDY or being assigned in a permanent status are responsible for meeting current or future local national regulations for pets. All pets upon arrival in 6<sup>th</sup> ASG will be registered with the Veterinary Office (Panzer Kaserne, Bldg, 2996, DSN: 431-2681) within 10 working days of being assigned or attached.
5. Dog owners will ensure their dog is on a leash *at all times* while outside multi-apartment dwellings, (this includes stairwells) or individual housing units on military installations. The dog will be under the supervision of an individual old enough to control them under any normal or emergency situation (at least twelve years old). Dogs will not be walked or exercised in any playground area located in government housing, sport or baseball fields. All fecal matter *must* be picked up (cats and dogs) and disposed of immediately, to include the Kelley Barracks pet run and exercise area. Newly installed dog-fecal containers (Robi Dog) or other type containers located throughout the installations will be used at all times. Advise Installation Coordinators Office when containers are filled or not being used.
6. Cat owners will ensure their pets are not causing noise or sanitation problems by controlling them as necessary. Cat owners will be required to have cats on a leash when the Housing Area Chain of Authority has determined that they are a nuisance or causing a sanitation problem.

7. Pets, to include cats and dogs, are not authorized inside Government offices, gymnasiums, AAFES stores, and food outlets or outside of any like facility secured to a fixed object without proper supervision. Pets, to include cats and dogs, should never be left alone in vehicles, winter or summer time, even with the motor running and unsupervised. Leaving a pet in a vehicle alone or tied to a fixed object will constitute inhumane treatment.

8. Individuals desiring to install any type of bird feeding device must contact the Installation Coordinator's Office, Kelley Barracks for approval, DSN: 421-2834. Bird feeding devices are not authorized inside or outside of any buildings. The Installation Coordinator will provide approval locations for bird feeding stations outside buildings when requested.

9. Individuals using the Kelley Barracks Dog Run Exercise containment area will at all times comply with the following rules:

a. Keep the main gate closed at all times.

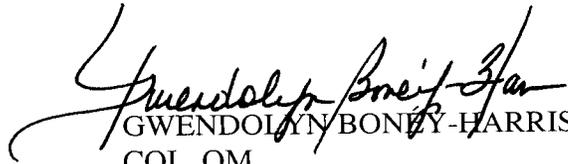
b. Only one dog is allowed in the exercise area at any time. The only exception is when one family or resident has more than one dog.

c. Individuals utilizing this exercise will clean up after their pet; removal of all fecal matter is mandatory.

d. No sitting or climbing on the fence.

10. Reporting Procedures: Residents who witness the disregard for pet control are requested to report violators of this policy. Blatant offenders should be reported to the chain of authority (Stairwell/Building/Area Coordinators) for the housing areas and all others will be reported to the Installation Coordinator's Office. Any exceptions to the policies stated in this memorandum will be routed through the Installation Coordinator to the Installation Support Manager for final adjunction. Offenders are subject to Military or Civilian Misconduct Action Authority.

11. Point of contact for this policy is the office of the Installation Manager, Kelley Barracks, building B3315 room 239, telephone DSN: 421-2345/834, Fax: 421-2398.

  
GWENDOLYN BONEY-HARRIS  
COL, QM  
Commanding