



DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON STUTTGART
UNIT 30401
APO AE 09107-0401

IMEU-STU-ZA

29 NOV 2011

MEMORANDUM FOR Civilian Employees of USAG Stuttgart

SUBJECT: USAG Stuttgart Command Policy Letter #3, Equal Employment Opportunity Complaints Procedure


1. REFERENCES:

- a. AR 690-600, Equal Employment Opportunity Discrimination Complaints, 9 February 2004
- b. 29 Code of Federal Regulations Part 1614 Federal Sector Equal Employment Opportunity
- c. IMCOM Command Policy #3, Equal Employment Opportunity, 5 February 2007

2. I am totally committed to the Department of the Army's policy to provide equal opportunity in employment and to prohibit discrimination in employment for all persons because of race, color, religion, sex, national origin, age (40 and older), genetic information, disability and reprisal. No person shall be subject to reprisal for participating in the EEO process or opposing any practice made unlawful by Title VII of the Civil Rights Act of 1964, as amended, the Age Discrimination in Employment Act of 1967, as amended, or the Rehabilitation Act of 1973, as amended.

3. Employees, former employees, and applicants for employment who believe they have been subjected to unlawful discrimination must first contact the EEO Office within 45 calendar days of the date of the matter alleged to be discriminatory or, in the case of a personnel action, within 45 calendar days of the effective date of the action in order to try to resolve the matter informally. If the matter is not resolved during the informal process, the employee/person will receive a notice of right to file a formal complaint of discrimination. Employees and management officials will cooperate with EEO Officials in the processing of EEO complaints.

4. The point of contact for this policy letter is the USAG Stuttgart EEO Officer at DSN 430-2068, Commercial 0711-680-2068.


CARL D. BIRD III
COL, LG
Commanding